



MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, SEPTEMBER 8, 2026, at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal (virtual)
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

IN ATTENDANCE:

Gerhard Stickling	Chief Administrative Officer
Josh Hunter	Director of Finance
Charles Schwab	Director of Public Works
Jessica Gummesen	Executive Assistant/ Recorder
Dan Archer	Mile Zero Banner Post Reporter
Gail Long	ISL Engineering (virtual)

01.0 Call to Order

01.1.1 Land Acknowledgement

Reeve Ungarian called Tuesday, September 8, 2026, Council Meeting to order at 9:00 a.m.

02.0 Adoption of the Agenda

413/08/09/26 **MOVED BY** Councilor Dechant that Tuesday, September 8, 2026, Council Meeting Agenda be approved and adopted with the following additions:

1. Remove RCMP Quarterly Update from Sgt. Gavin Ool
 2. Remove Active workplace complaint – ATIA s.25
 3. Northern H.E.A.T Conference and Trade Show Briefing Notes
 4. Capital Funding Request – Airport Fencing Project
 5. National Police Federation (NPF) verbal update
 6. RCMP Public Advisory Committee
- CARRIED UNANIMOUSLY

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, August 11, 2026, 2026, Council Meeting Minutes

414/08/09/26 **MOVED BY** Councilor These that the minutes of the Regular Council Meeting held on August 11, 2026, be approved as presented
CARRIED UNANIMOUSLY

Mary Kamieniecki, Doug Jaeger and Bernie Fedorowicz (Battle River Pioneer Museum) joined the meeting at 9:00 a.m.

04.0 Delegations

A. Battle River Pioneer Museum

Mary Kamieniecki, Doug Jaeger and Bernie Fedorowicz (Battle River Pioneer Museum) exited the meeting at 9:29 a.m.

05.0 Policies/ Bylaws

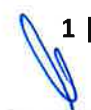
A. Covid-19 Policy

415/08/09/26 **MOVED BY** Councillor Yasinski to rescind the Covid-19 Policy adopted by Council on January 11, 2022
CARRIED UNANIMOUSLY

B. Nepotism Policy

416/08/09/26 **MOVED BY** Councillor Dechant that Council approves the new format for the Nepotism Policy as presented
CARRIED UNANIMOUSLY

, CEO

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CAO

A. Beaver Policy

417/08/09/26 **MOVED BY** Councillor Halabisky that Council approves the new format for the Beaver Policy as presented
CARRIED UNANIMOUSLY

B. Bereavement and Illness Policy

418/08/09/26 **MOVED BY** Councillor Schug that Council approves the new format and the addition of extended family to the Bereavement and Illness Policy
CARRIED UNANIMOUSLY

C. Off-Duty Misconduct and Social Media Policy

419/08/09/26 **MOVED BY** Councillor These that Council approve the new "Special Consideration – Social Media" statement and remove "Social Media" from the policy title, renaming the policy to Off-Duty Misconduct Policy
CARRIED UNANIMOUSLY

D. Council Advocacy Policy

420/08/09/26 **MOVED BY** Councillor Reese that Council approve the new format and the updated statement under the Policy Renewal section
CARRIED UNANIMOUSLY

E. Coaching & Enforcement Policy

421/08/09/26 **MOVED BY** Councillor These that Council approve the revised policy wording regarding verbal and written warnings, expand the policy beyond safety-related matters, and update the procedure to encourage employees to address concerns with their direct supervisor or another member of management
CARRIED UNANIMOUSLY

F. ASB Rental Equipment Policy

422/08/09/26 **MOVED BY** Councillor Yasinski that Council approve the revised policy wording as follows:

- Section 3.4 – The applicable bylaw will be approved by Council.
- Section 3.5 – Applications will be refused if the applicant owes more than \$50.00.
- Section 3.6 – The Agricultural Fieldman is authorized to adjust or negotiate rental rates, timeframes, and fees, as required.

CARRIED UNANIMOUSLY

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. Peace Library System 40th Anniversary Invitation

423/08/09/26 **MOVED BY** Councillor These that Council accept the Peace Library System's 40th Anniversary event, taking place on September 18, 2026, as information, and note that Councillor Halabisky will be attending the event in her capacity as a member of the Peace Library System Board
CARRIED UNANIMOUSLY

B. Town of Peace River - World Suicide Prevention Day Gathering Invitation

424/08/09/26 **MOVED BY** Councilor Dechant that Council direct Administration to register Reeve Ungarian and Deputy Reeve Schug to represent the County of Northern Lights at the Peace River World Suicide Prevention Day Gathering event on September 10, 2026
CARRIED UNANIMOUSLY

C. LUPUS Canada – Request for Donation

425/08/09/26 **MOVED BY** Councillor Yasinski that the LUPUS Canada Donation request be accepted for information, and decline the donation request at this time
CARRIED UNANIMOUSLY

D. Fairview Regional Campus Society – Funding Request (verbal)

426/08/09/26 **MOVED BY** Councillor Halabisky that Council accept the Fairview Regional Campus Society funding request (verbal) for information and direct Administration to have the Fairview Regional Campus Society complete the County of Northern Lights funding request forms and return the completed request to Council for further discussion
CARRIED UNANIMOUSLY

E. Food for Thought – Manning Aurora Composite School (MACS)

427/08/09/26 **MOVED BY** Councillor These to direct administration to confirm councillors Dechant, Reese and Halabisky will assist with preparing breakfast for the Food for Thought Program at MACS on September 29, 2026
CARRIED UNANIMOUSLY

F. September and October Calendars

428/08/09/26 **MOVED BY** Councillor Halabisky that the September and October Calendars be accepted for information
CARRIED UNANIMOUSLY

06.1.2 Administration

A. CAO Report

429/08/09/26 **MOVED BY** Councilor These that the CAO Report be accepted for information
CARRIED UNANIMOUSLY

*Reeve Ungarian Recessed the Meeting at 10:00 a.m.
Reeve Ungarian Reconvened the Meeting at 10:21 a.m.*

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance

A. Director of Finance Update

430/08/09/26 **MOVED BY** Councilor Halabisky that the Director of Finance Update Report be accepted for information and direct Council members to confirm their attendance at the Small Business Awards, scheduled for October 23, 2026, by the end of September
CARRIED UNANIMOUSLY

431/08/09/26 **MOVED BY** Councilor Yasinski to approve the extension of the Janitorial Services Agreement #23-07-71-12 to July 2029 including a \$175/month increase to the fees expressed within the Contract
CARRIED UNANIMOUSLY

B. August 2026 Payment Registers

432/08/09/26 **MOVED BY** Councilor These that the August 2026 Payment Registers be accepted for information
CARRIED UNANIMOUSLY

C. YTD Budget Variance Report

433/08/09/26 **MOVED BY** Councilor Schug that the YTD Budget Variance Report be accepted for information
CARRIED UNANIMOUSLY

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.2 Protective Services

06.2.1 Policing

A. RCMP Public Advisory Committee

434/08/09/26 **MOVED BY** Councilor Dechant that Council appoint Reeve Ungarian to the RCMP Advisory Committee and direct Administration to confirm the appointment with Sgt. Gavin Ool
CARRIED UNANIMOUSLY

B. National Police Federation (NPF) verbal update

06.2.3 Fire protection

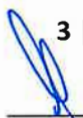
A. Northern H.E.A.T Conference and Trade Show Briefing Notes

435/08/09/26 **MOVED BY** Councilor Yasinski that the *Northern H.E.A.T Conference and Trade Show Briefing Notes* be accepted for information and authorize Councillor These to attend event on September 10, 2026, and Deputy Reeve Schug to attend event on September 9, 2026
CARRIED UNANIMOUSLY

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid


_____, CEO


_____, CAO

06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works
06.3.1 Public Works

*Reeve Ungarian Recessed the Meeting at 11:01 a.m.
Reeve Ungarian Reconvened the Meeting at 11:16 p.m.*

06.6.1 Development [Planning/Zoning/Subdivisions]
A. Subdivision Report 26NL09

436/08/09/26 **MOVED BY** Councillor Reese that Council accept the Subdivision Report 26NL09 for information and approve the subdivision application based on the recommendations and Advisements contained within the report

Recommendation

It is recommended that the subdivision application to create two 0.1 hectare (0.2 acre) parcels from Lots 4 and 5, Block 3, Plan 2879ET on a portion of NW33-90-23-W5M, with a variance to the side yard setback from 1.5 m (5 ft) to 1.2 m (4 ft) and a variance to the rear yard setback from 7.6m (25 ft) to 1.2 m (4 ft) to allow the existing greenhouse, be **APPROVED** subject to the following conditions:

1. That the applicant/owner may be required to enter into and comply with a development agreement with the County to include, but not limited to, the removal of an approach, construction of a new approach, or the upgrading of an approach. When installing approaches or culverts the applicant/owner shall contact the County of Northern Lights Public Works Department to ensure the approaches are constructed in accordance with County standards. Any costs incurred will be the responsibility of the applicant/owner.
2. That the applicant/owner provide sewage systems and water services in accordance with the required acts, regulations, and standards.
3. That the applicant/owner carry forward and/or provide new agreements, caveats, easements and/or rights-of-way in accordance with municipal requirements, and agency and/or utility company requirements.
4. That the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or have arrangements made which are satisfactory to the County of Northern Lights; and
5. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision.

Advisements

1. Any new development on the subject property is affected by applicable regulations of the Land Use Bylaw in effect at the time of application.
2. The applicant/owner will be required to obtain a Roadside Development Permit from Alberta Transportation and Economic Corridors for any new development on the subject property.
3. If Lot 4 requires gas service, it will be considered a new service and will require a new gas contract.

CARRIED UNANIMOUSLY

A. Director of Public Works Report (verbal)

437/08/09/26 **MOVED BY** Councillor Yasinski that Council accept the verbal Director of Public Works Report for information, which included updates regarding:

- ATEC's planned updates to the Bridge Information System (BIS) over the next several years;
- Weberville backup generator project update;
- Two bridge washouts resulting from spring conditions update;
- Gravel hauling update;
- Skid Steer Purchase; and
- DPW holiday notice

CARRIED UNANIMOUSLY

B. Capital Funding Request – Airport Fencing Project (verbal)

438/08/09/26 **MOVED BY** Councillor Halabisky that Council approve the Capital Funding Request for the Airport Fencing Project in the amount of \$21,160.00
CARRIED UNANIMOUSLY

06.3.2 Roads

06.3.3 Airport

06.3.7 Drainage Ditches

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste



06.6.2 Community Services / Economic Development

06.6.3 Agriculture Services

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports

439/08/09/26 **MOVED BY** Councilor Reese to accept the Ward Reports for information
CARRIED UNANIMOUSLY

08.0 Info Items

A. Tuesday, September 8, 2026, Info Package

440/08/09/26 **MOVED BY** Councilor Schug to accept Tuesday, September 8, 2026, Info Package for information
CARRIED UNANIMOUSLY

09.0 Decision on Delegations

A. Battle River Pioneer Museum

441/08/09/26 **MOVED BY** Councillor Dechant that Council accept the presentation regarding the Battle River Pioneer Museum grant request for information; direct Administration to send a letter thanking the Museum for its presentation and advising that the funding request will be considered during Council's budget deliberations; and that Council will advocate to the Alberta Museums Association on behalf of the Battle River Pioneer Museum in support of securing grant funding for the Museum
CARRIED UNANIMOUSLY

10.0 Public Open Mic

11.0 In Camera Items

442/08/09/26 **MOVED BY** Councillor Halabisky to move the meeting to in camera at 11:50 a.m., pursuant to Section 197 of the Municipal Government Act, to discuss the following matters:
1. Intergovernmental Matter — pursuant to Section 26 of the Access to Information Act (ATIA); and
2. Employee Matter - pursuant to Section 20 and 24 of the Access to Information
With Councillors, Schug (virtual), These, Dechant, Reeve Ungarian, Halabisky, Reese, and Gerhard Stickling (CAO)

443/08/09/26 **MOVED BY** Councillor Halabisky to have the council meeting come out of in camera at 12:58 p.m.
CARRIED UNANIMOUSLY

444/08/09/26 **MOVE BY** Councillor Yasinski that Council approve the transition of the Director of Finance (DOF) position to the Director of Corporate Services (DCS) position, with the salary as discussed in Closed Session
CARRIED UNANIMOUSLY

445/08/09/26 **MOVE BY** Councillor Halabisky that Council approve the creation of a new permanent, full-time Finance Manager position, with the position to be placed on the Management Salary Grid
CARRIED UNANIMOUSLY

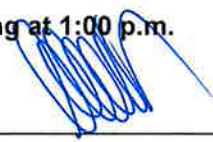
446/08/09/26 **MOVE BY** Councillor These that Council approve the creation of a new temporary, full-time Planning and Development Clerk position for a one-year term, with the position to be placed on the Administrative Support Level 2 Salary Grid
CARRIED UNANIMOUSLY

12.0 Adjournment

Reeve Ungarian adjourned Tuesday, September 8, 2026, meeting at 1:00 p.m.



Chief Elected Official
Terry Ungarian



Chief Administrative Officer
Gerhard Stickling